

## Code of Conduct for all Students and Volunteers working at Nantwich Primary Academy and Nursery

We request that you read, sign and return a copy of this code of conduct to the Principal as an indication that you agree to the principles it contains in order for the academy to function successfully.

- Treat all children equally and with respect. Respect gains respect. It is a two way process.
- Inform another member of staff if you experience behaviour difficulties that you feel unable to deal with so that the child can be dealt with appropriately.
- Conversations that you hear or are a part of that relate to children or staff must remain **confidential**.
- The progress/difficulties of individual children must not be discussed with others outside the academy.
- For your own protection please make sure that you are never alone with one child. Sadly we are working in times when you can't afford to take any chances. Please avoid all physical contact with the children.
- Unless you are employed to work with the children you must not discipline them under any circumstances. Report any issues to a member of the teaching staff to be dealt with appropriately.
- You may witness behaviours where we are already working closely with the child, parents and outside agencies to support and improve. You may not always be aware of this as such information is highly confidential. It is easy to make judgements without being fully aware of the facts contributing to the child's difficulties. If you have concerns please speak to the Principal.

I have read the Code of Conduct and agree to abide by the principles it contains.

Signed \_\_\_\_\_

Date \_\_\_\_\_

